

Minutes Portmoak Village Hall AGM 23rd October 2014.

Present: Wendy MacPhedran (Chair), Clare Abbott-Smith (Secretary), Ronnie Loftus (Treasurer), John Nicol (Bookings) and Lisa O'Hare.

Pat Nicol (Cleaner) Shelagh Goudie (Cubs), Jane Martin (Horticultural Society), Chris Cowe (Brownies) and Enid Brown (Beekeepers).

1. Meeting opened at 19.30hrs by Wendy.
2. Apologies were received from Margaret Crighton, Simon Byford, Rachel Webb and Louise Gordon.
3. Minutes of March 2014 User Group were adopted by Ronnie and seconded by Wendy.
4. Thanks have been received from Louise Gordon noting that the school are very grateful for the use of the hall for their up coming Ladies Night and appreciated the flexibility of the other groups in moving to accommodate this. Thanks extended to:
 - John and Pat for keeping the place running and high state of cleanliness.
 - Dick Williamson for financial assistance
 - Esther Williamson for buying fabric for back of piano
 - Simon and Shelagh for helping while Pat and John were away.
 - Everyone who helped paint the hall.
 - Stuart for the beer at the Ceilidh.
 - Pat and John for the continuing success of the 100 Club.
 - Clare and Sue for the ongoing Ragbag collection.

5. Chairman's Report:

The Hall continues to be in high demand locally and further a field. Despite the required repairs to the play area at the back of the Hall, we are just about breaking even and have enough money to put away £10,000 in a Fixed Term Account. In compliance with all regulations and guidelines.

It is most encouraging that we are still able to operate with only volunteers, aside from the cleaning, to provide a safe place for fun and business in our community. Lets continue this good work.

6. Report on the condition of the Hall:

The fabric of the building is good, although both the boiler and the roof will need replacing at some stage in the next 5-10 years.

Work done this year included, painting the main hall below the picture rail. Painting the upper part still requires to be done once scaffolding has been sourced. Play area at the back of the Hall, which required to be totally dug up to place new drainage in to divert the water from settling in the middle of this area. Thanks to Pat Lynch for this work, cost £2500 for this to be done out of Hall budget. Under 5's provided the paint for the fencing, which was carried out by a community service group.

Hall insurance is down slightly and we pay £13.91 annually for Employer's liability. Possibility of adding personal accident insurance for volunteers, which would come in at approx £10.00 pa. Agreed on the night by all that this was a good idea.

The memorial garden at the front of the Hall that is maintained by the Horticultural Society, Jane Martin informed us that a lot of the plants have died and although some roses have been replaced it is still not looking good. After general discussion it was decided to ask Simon Nicol to include this in his garden

maintenance, bark the area to make it look better and if people wished to place two tubs for shrubs for some colour. The “barrier” to be raised to prevent the bark from slipping down onto the path. It has also been noted the children have been allowed to play on the area. It is a memorial garden so although a plaque indicates this to place a couple of notices on “barrier” to indicate this. If this is not respected either a general notice of letters to go out to people concerned to highlight this.

7. Treasurer’s Report:

Accounts yet to be audited by Dick Williamson as he is on holiday.

Current Account has £7722.33 credit

Deposit Account has £4002.96 credit. (Yielding £0.13 monthly in interest).

Hall has a healthy balance of approximately £20,000 in total.

£10,000 is sitting in a two year term deposit account with the Clydesdale bank

Donations this year have been gratefully received by:

Horticultural Society £200 – feel they can not donate any more money to the Memorial Garden – which is understandable.

Malcolm Steel £25.00

Beekeepers £100.00

Bishopshire Badminton Club £250.00

Ceilidh profit was an excellent £1116.00

Looking to switch electricity provider to benefit the Hall, Hydro Electric have been the provider of this service for a number of years.

Ragbag still brings in some funds usually twice a year.

8. Proposed new rates:

Agreed that these need to be increased slightly as from January 1st 2015. Greatest increase would only be £1.00 per hour on the standard rate with other increases being a matter of 10-20 pence per hour. New charges will be posted up in hall prior to New Year.

9. Requests to User Groups:

If for any reason i.e. in service day you will not be using the Hall to please advise John Nicol as he can then adjust the heating accordingly. Any help with saving on both heating and electricity is welcome.

Encourage the use of the Hall for most events/meetings “spread the word”.

Please settle up payments prior to the end of the financial year, makes such a difference for accounts.

All groups to carry out Fire Drills at least annually. These are not audited at the moment but may be required to be in the future.

10. AOB:

Chris Cowe mentioned that the walkway behind the car park that is marked by sleepers is quite water logged at times. Clare mentioned that in discussion with John and Wendy had said that she would sort out this out and that it will be covered with hardcore/gravel. Apologies for not doing this sooner, will need approx 3 x ton bags for this and to source this from Websters Building Supplies in the near future.

All Committee Members to continue for the next year.

Christmas Decorations will be going up on 7th December, all welcome to join in and Wendy to source the tree.

Meetings next year – Ceilidh Planning and User Group 26th March 19.30 hrs

AGM 22nd October 19.30 hrs.

Meeting closed at 20.25 hrs

