

Portmoak Village Hall AGM Minutes 25th October 2012

Present: Wendy MacPhedran (Chair), Clare Abbott-Smith (Secretary), John Nicol and Simon Byford (Committee Members).

P Nicol, N Smith, C Cowe, D Brown, S Goudie, M Crichton, J Martin, S MacKenzie, E Carruthers, B Calderwood, J Smith.

1. Meeting opened at 19.30 hrs by Wendy MacPhedran who thanked all for attending.
2. Apologies were received by Harry and Jeanette McLennan, Louise Gordon, Enid Brown, Gary Slater, Adele Hersey, Rev Dr Angus Morrison and due to illness Elizabeth Porter (Treasurer).
3. Minutes of the 2011 AGM were adopted.
4. Chairman's Report:
 1. Committee Status- Covered later in agenda.
 2. Fundraising- Ceilidh continues to be a success. 100 Club continues which has raised over £14,000 in 24 yrs.
 3. Rates – To say as they are at this moment in time, self billing working fine.
 4. Repairs and safety –
 - a) Theft of lead off the roof. This has been fixed and covered by insurance, no knowledge of culprits.
 - b) Lawsuit. A guest at a wedding held earlier on in the year has submitted a personal injury claim. It states that she fell due to broken a step when going out of the fire exit from the main hall. Various questions still to be answered with regards to this.
 - c) Change in use to cupboards throughout the hall. Dedicated AV cupboard, which is now the one in the front lobby area.
 - d) Repairs including gable end has been repointed, new front door lock and keys to all user groups, lights moved internally for the film screen, new "Portmoak Village Hall " sign, railway sleepers now giving safe walkway along back of car park and new Ceilidh sign. In response to this from the floor requests have been made to address the flooding by the front door – a new drainage/acre channel to be put in. A permanent Disabled Sign and to address the problem of the uneven steps leading down to the hall. Building regulations will be checked about the depth of these.
5. THANKS go to: Pat for the cleanliness of the hall.
John for all the maintenance and caretaking.
John and Anne for the 100 Club
Ceilidh – to everyone that makes this a success.
Horticultural Society for the rose garden & £200 donation.
All users that complete self billing, paying on time, keeping the Hall clean and remembering (most of the time) to check lights are off and water is not running and toilets are flushed
Ladies badminton for £200 gift
Beekeepers for £100 gift
Acknowledgement of shared thank you letter from Portmoak Under 5's.

6. Treasurer's Report –

The accounts are as follows: Total Income £10,051. 01

Total Expenditure £8,808.12

Adjusted balance £23,528.60

7. Committee status-

Resignation of Treasurer and Booking secretary have been received.

All other members remaining as 2011-2012. Would be beneficial to have 2 committee members to bring to 8 in total.

Booking Secretary – Thanks goes to Donna for all her hard work.

8. Kitchen upgrade-

Plans shared with the floor and extra ideas and suggestions were generated.

9. Miscellaneous-

Clothing bin reinstated at entrance.

Play area requires an upgrade, which will be taken forward by Under 5's

10. AOB-

A couple of user questionnaires were read out – all positive feedback

Date for User and Ceilidh meeting is 28th March

Date for Ceilidh initially set for 11th May, since changed to 18th May

Meeting closed with thanks to all who attended.